

Record of officer decision

Decision title:	Landlord's consent for tenant at Blueschool House to carry out minor internal alterations as required under lease
Date of decision:	18 th March 2019
Decision maker:	Acting Assistant Director Technical Services
Authority for delegated decision:	Herefordshire Council's constitution - Scheme of Delegation Part 3 Functions Scheme, Section 7 Officer Functions 1. 3.7.6 Delegation to Chief Executive 2. 3.7.13 Sub delegation from Chief Exec to officers Appendix 1 Chief Executive's Scheme of Delegation to Officers – Specific sub-delegation to Director for Economies Communities & Corporate (version 31 st March 2017)
Ward:	Widemarsh
Consultation:	None
Decision made:	Landlord's consent for tenant at Blueschool House to carry out minor internal alterations as required under lease
Reasons for decision:	<ul style="list-style-type: none"> • Tenant's request
Highlight any associated risks/finance/legal/equality considerations:	<ul style="list-style-type: none"> • Tenant occupies part of open plan floorspace to which the public have access in the course of normal business. • Tenant wishes to fix a 20cm square key safe to be secured to a pillar by screws. • Lease requires Landlord's consent for all alterations. • Works to be carried out in a good and competent manner by appropriately qualified technicians causing minimal disruption to other users of the building. • Any damage to the building or decorations to be repaired by the Tenant during the course of the works and when the key safe is removed at the end of the lease. • Tenant to hold £5m public liability insurance.
Details of any alternative options considered and rejected:	No suitable alternatives were proposed
Details of any declarations of interest made:	None

Signed..... Date:

CHRIS JENNER